INDIAN WELLS COUNTRY CLUB COMMUNITY FIRE ACCESS MAINTENANCE DISTRICT (FAMD) NO. 1

REGULAR BOARD MEETING AGENDA FOR NOVEMBER 12, 2020

1:30 p.m.
This Meeting will be held via Video/Teleconference

AGENDA
INDIAN WELLS COUNTRY CLUB COMMUNITY
FIRE ACCESS MAINTENANCE DISTRICT NO. 1
REGULAR BOARD MEETING
November 12, 2020 at 1:30 PM
(Hosted Virtually due to COVID-19)

Join Zoom Meeting:
https://us02web.zoom.us/j/84534027365?pwd=N1hWVXQ1aXlsRHJYNjVEaU5kaU1YQT09

Meeting ID: 845 3402 7365
Passcode: 284753

You can Dial by your Location:
1 669 900 6833 US

CALL TO ORDER OF THE FAMD, ROLL CALL
Chairman - Larry Bonafide
Vice Chairman – Howard Klein
Secretary – Margaret "Marge" Barry
Board Member - Tony Trocino
Board Member – Charlie Jones
IWCC Representative – Monica Davis

PLEDGE OF ALLEGIANCE
1. **Approval of the Final Agenda – November 12, 2020**
2. **Approval of the DRAFT Meeting Minutes – October 8, 2020 Pgs. 1-4**

PUBLIC COMMENTS
All persons wishing to address the FAMD Board should fill out a Blue Public Comment Request form in advance and hand it to the FAMD District Manager. At the appropriate time, please come forward to the podium and state your name for the record. Speakers are limited to three minutes. Parties are encouraged to submit their comments in writing with any attachments or exhibits they wish for the FAMD Board to review, preferably 24 hours prior to the meeting. Speakers can then use their three-minutes to summarize the key points of their comments. Please note that you may address the FAMD Board on an agenda item at the time it is discussed, but only after being recognized by the Chairman.

Under the Brown Act, the FAMD Board should not take action on or discuss matters raised during the public comment portion of the agenda which are not listed on the agenda. FAMD Board Members may refer such matters to staff for information or to be placed on a subsequent agenda for consideration. Notwithstanding the foregoing, FAMD Board Members and staff may briefly

respond to statements made or questions posed during public comment, if such responses do not constitute any deliberation.

CONSENT CALENDAR

All matters listed on the Consent Calendar are routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the FAMD Board or audience request that specific items be removed from the Consent Calendar for separate discussion and action. Financial matters will be indicated as budgeted or non-budgeted below.

3. Warrants and Demands – October 2020	Pgs. 5-10
4. Financial Reports – 2019-2020 FY closing and October 2020 current FY	Pgs. 11-15

SECURITY REPORT

5. Director of Security Report October – DOS	Pgs. 16-19

OLD BUSINESS

6. Update Holiday Décor	Verbal
7. Update - Manitou Debris Basin Project	Verbal

NEW BUSINESS

8. Election Schedule	Pgs. 20

DISTRICT MANAGERS REPORT

Verbal

BOARD MEMBER COMMENTS

Chairperson
Vice Chairperson
Secretary
Board Member
Board Member
IWCC Representative

ADJOURNMENT

FIRE ACCESS MAINTENANCE DISTRICT NO. 1
INDIAN WELLS, CALIFORNIA
BOARD OF DIRECTORS MEETING
October 8, 2020

Upon due notice given and received, a meeting of the Fire Access Maintenance District No. 1 Board of Directors was held on Thursday, October 8, 2020, at 1:30 p.m. and held virtually on zoom due to COVID-19.

ROLL CALL

PRESENT: Chairman - Larry Bonafide, Vice Chair – Howard Klein, Secretary - Margaret "Marge" Barry Director – Charlie Jones, IWCC Rep – Monica Davis & Director - Tony Trocino

ALSO
PRESENT: John Walters, (FAMD District Manager) DRM-Associa, Landon Burt (Assistant District Manager), DRM-Associa, Ken Seumalo, (City of Indian Wells) and Paul Stotesbury, DOS (IWCC FAMD Security)

APPROVAL OF FINAL AGENDA

A motion as made by Vice Chair Klein, seconded by Director Barry to approve the Final October 8, 2020 Agenda as presented.

MOTION: Klein
SECOND: Barry

AYES: All
NOES: None

APPROVAL OF MEETING MINUTES

Minutes of the June 11, 2020 Board Meeting were approved as presented.

MOTION: Barry
SECOND: Klein

AYES: All
NOES: None

PUBLIC COMMENTS

Nothing Currently.

WARRANTS AND DEMANDS

A motion was made and seconded to approve the Warrants and Demands for July- September 2020.

MOTION: Trocino
SECOND: Jones

AYES: All
NOES: None

FINANCIAL REPORTS

A motion was made and seconded to approve the Financial Report for July-September 2020. Passing unanimously.

MOTION: **Klein**
SECOND: **Barry**

AYES: **All**
NOES: **None**

SECURITY REPORTS

Director of Security Report- Paul reported overall that it was a quiet summer mostly due to COVID-19 restrictions and less traffic. He reported a couple burglaries with both perpetrators being apprehended with the assistance of resident security video cameras. Chair Bonafide requested management to work with Paul Stotesbury and draft a letter with the intentions of communicating to the FAMD Community the importance acquiring some sort of video surveillance system for their homes for the purpose of improving security measures. DOS Stotesbury reported on short term rental violations that are currently ongoing and are violating City Ordinances. Updates will be ongoing as these issues are being addressed. Secretary Barry complimented DOS Stotesbury on a job well done over the summer relating to a personal issue at her residence while she was away. DOS Stotesbury noted the speed trailer is being rebuilt with new technology but should be ready in next couple weeks.

FAMD Seasonal Staffing /Consideration – Per the Board and staff recommendation, yearly seasonal staffing increase of 1-full time employee will be on hold due to cancellation of Coachella/Stagecoach concerts. Additional Security will be added on an as needed basis.

OLD BUSINESS

Storm Water and Debris Mitigation Project/Manitou Basin Change orders/Consideration – A *motion was made and seconded to approve the change orders totaling $172,093.48. Motion past (5-1) with Howard Klein being the dissenting vote.*

a. Construction Easement - $4,800
   Cost of Surveying for Construction Easement
b. Potholing - $5,484
   Necessary to find irrigation mainline not identified on the plans. Not provided to design engineer
c. Geo-Flex Mat - $36.242
   Replace riprap with flexible mat covered with turf. Requested by Golf Course to reduce errant golf balls
d. Irrigation Line Relocation - $59,116
   Original design did not identify Irrigation Mainline and it had to be relocated
e. Irrigation Lateral installation - $39,261
   Result of the relocation of the Mainline
f. Electrical Work (Horizon Elect.) - $11,775
   Removal and storage of landscape lighting
   Trace electrical wires
   Install junction boxes
g. Electrical Trenching (Horizon Elect.) - $7,000
   Additional trenching for irrigation
h. Slope Design Changes - $4,008
   Change to slope adjacent to cart path for additional safety
i. Monolithic Curb – $4,408
   Additional curb was added to the cart path to ensure safety of the golfers

MOTION: **Bonafide**
SECOND: **Barry**

AYES: **All**
NOES: **one (1) Klein**

NEW BUSINESS

Agreement Revision Desert Resort Management /Consideration:

City Attorney drafted an agreement that amends FAMD's Management Services contract with Desert Resort Management. The purpose of the amendment is to allow DRM to enter into and seek reimbursement for contracts with third party vendors for services incidental to DRM's performance under the Management Services contract. This amendment is designed to rectify that issue.

Exhibit "A" will now include performance of incidental tasks as part of DRM's scope of services and therein authorized DRM to contract with third party vendors for those services. Also amended was the Schedule of Fees in Exhibit "C" to allow for reimbursement for contracts with third party vendors. This amendment does not increase DRM's compensation. *A motion was made by Vice Chair Klein, seconded by Secretary Barry to approve Amendment #2 to the DRM agreement originally dated July 1, 2018. The new total compensation "shall not exceed" $6,642.00 per month. This passing unanimously.*

MOTION: **Klein**
SECOND: **Barry**

AYES: **All**
NOES: **None**

Holiday Décor Consideration/Approval:

There was a discussion regarding two (2) Holiday proposals submitted by Al and Luis Christmas Lighting and Premier lighting Innovations. *A motion was made and seconded to approve a cost not to exceed $7,500 with District Manager making the final decision on which vendor to hire for the project. This passing unanimously.*

MOTION: **Klein**
SECOND: **Barry**

AYES: **All**
NOES: **None**

MANAGEMENT REPORT

The report was a verbal update. District Manager John Walters-Clark reported that three (3) Board members Bonafide, Klein and Jones will be up for reelection in February 2021.

ADJOURNMENT

There being no more business, a motion was made and seconded to adjourn the meeting at 2:45 PM.

NEXT MEETING

The next regularly scheduled meeting of the Fire Access Maintenance District Board to be held at 1:30 p.m., on November 12, 2020 via teleconference/Zoom Meeting.

DRAFT

Respectfully Submitted,
Landon Burt, Assistant District Manager,

Attested to: _____ Date: October 8, 2020

Margaret "Marge" Barry, FAMD Secretary

DRAFT

FIRE ACCESS MAINTENANCE DISTRICT (FAMD)
09/25/2020 WARRANT LIST

WARRANT	DATE	VENDOR	INVOICE	INVOICE DESCRIPTION	INVOICE NET
70104	9/25/2020	DESERT RESORT MANAGEMENT INC.	DRM071987	7/20 FAMD MANAGEMENT SERVICES	5,942.00
70104	9/25/2020	DESERT RESORT MANAGEMENT INC.	DRM073146	8/20 FAMD MANAGEMENT SERVICES	5,942.00
70105	9/25/2020	DESERT RESORT MANAGEMENT INC.	485107	7/23-7/24/20 FAMD MAINTENANCE REPAIR SERVICE	898.00
70105	9/25/2020	DESERT RESORT MANAGEMENT INC.	490301	8/18/20 FAMD MAINTENANCE REPAIR SERVICE	156.74
70105	9/25/2020	DESERT RESORT MANAGEMENT INC.	483606	7/20/20 FAMD MAINTENANCE REPAIR SERVICE	455.57
70106	9/25/2020	M & M SWEEPING, INC.	50121	6/20 FAMD EXTRA DRAIN CLEANING SERVICES	532.25
70107	9/25/2020	SOUTHERN CALIFORNIA EDISON CO.	2-01-570-2145	9/20 FAMD UTILITIES-45301 CLUB DRIVE	414.71
70108	9/25/2020	THREE PHASE ELECTRIC, INC	60502	7/20 FAMD LIGHTING & ELECTRICAL MAINTENANCE SVCS	146.54
FAMD: 70104-70108				**TOTAL WARRANTS**	**14,487.81**

M&M Sweeping - Purchase and replace broken grate covers on Iroqouis.

AOC - DRM Repair Service - Street sign repair at 4 locations, Generator/electrical panel instal and replacing AC filters in guard houses.

FIRE ACCESS MAINTENANCE DISTRICT (FAMD)
10/02/2020 WARRANT LIST

WARRANT	DATE	VENDOR	INVOICE	INVOICE DESCRIPTION	INVOICE NET
70163	10/2/2020	FLAGS ""A"" FLYING	303507	9/20 FAMD USA FLAG SUPPLY	160.00
70164	10/2/2020	FRONTIER	345-1306	9/16-10/15/20 FAMD LANDLINE PHONE SERVICE	231.93
70164	10/2/2020	FRONTIER	345-1307	9/19-10/18/20 FAMD LANDLINE PHONE SERVICE	592.24
70165	10/2/2020	M & M SWEEPING, INC.	59600	8/20 FAMD STREET SWEEPING SERVICE	5,380.00
70166	10/2/2020	SOUTHERN CALIFORNIA EDISON CO.	2-04-020-2624	9/20 FAMD UTILITIES-45400 MANITOU DR	662.93
70167	10/2/2020	STAPLES	2613734771	8/20 FAMD OFFICE SUPPLIES	45.78
70167	10/2/2020	STAPLES	2615333841	8/20 FAMD OFFICE SUPPLIES	215.52
70167	10/2/2020	STAPLES	2616604291	8/20 FAMD OFFICE SUPPLIES	185.31
70167	10/2/2020	STAPLES	2633072061	9/20 FAMD OFFICE SUPPLIES	347.41
70167	10/2/2020	STAPLES	2639047721	9/20 FAMD OFFICE SUPPLIES	70.40
70168	10/2/2020	TIME WARNER CABLE	0024103092320	9/23-10/22/20 FAMD CLUB GATEHOUSE INTERNET & PHONE	266.96
70168	10/2/2020	TIME WARNER CABLE	0024111092320	9/23-10/22/20 FAMD MANITOU GATE INTERNET & PHONE	261.96
FAMD: 70163-70168				**TOTAL WARRANTS**	**8,420.44**

FIRE ACCESS MAINTENANCE DISTRICT (FAMD)
10/09/2020 WARRANT LIST

WARRANT	DATE	VENDOR	INVOICE	INVOICE DESCRIPTION	INVOICE NET
70170	10/9/2020	COACHELLA VALLEY WATER DIST.	152597-419098	9/20 FAMD UTILITIES-45301 CLUB DRIVE	454.72
70170	10/9/2020	COACHELLA VALLEY WATER DIST.	155649-422592	9/20 FAMD UTILITIES-45105 MANITOU	50.18
70170	10/9/2020	COACHELLA VALLEY WATER DIST.	313223-844958	9/20 FAMD UTILITIES-45065 MANITOU DR	1,548.56
70171	10/9/2020	DESERT RESORT MANAGEMENT INC.	DRM074426	9/20 FAMD MANAGEMENT SERVICES	5,942.00
70171	10/9/2020	DESERT RESORT MANAGEMENT INC.	DRM073706	7/20 FAMD MANAGEMENT SERVICES REIMBURSABLES	3,014.85
70172	10/9/2020	SPARKLETTS DRINKING WATER	14583030100120	10/20 FAMD GATEHOUSE DRINKING WATER	132.49
70173	10/9/2020	UNIVERSAL PROTECTION SERVICE	10504876	8/28-9/24/20 FAMD SECURITY SERVICES	61,245.10
FAMD: 70170-70173				**TOTAL WARRANTS**	**72,387.90**

DRM - Extras - Purchase of BOD approved generators.

FIRE ACCESS MAINTENANCE DISTRICT (FAMD)
10/16/2020 WARRANT LIST

WARRANT	DATE	VENDOR	INVOICE	INVOICE DESCRIPTION	INVOICE NET
70237	10/16/2020	APPLICATIONS BY DESIGN, INC.	56789	7/20 FAMD ACCESS CONTROL SYSTEM HOSTING	725.00
70237	10/16/2020	APPLICATIONS BY DESIGN, INC.	57178	8/20 FAMD ACCESS CONTROL SYSTEM HOSTING	725.00
70237	10/16/2020	APPLICATIONS BY DESIGN, INC.	57534	9/20 FAMD ACCESS CONTROL SYSTEM HOSTING	725.00
70237	10/16/2020	APPLICATIONS BY DESIGN, INC.	57903	10/20 FAMD ACCESS CONTROL SYSTEM HOSTING	725.00
70238	10/16/2020	DESERT RESORT MANAGEMENT INC.	DRM075896	10/20 FAMD MANAGEMENT SERVICES	5,942.00
70239	10/16/2020	GRANITE CONSTRUCTION COMPANY	1873979	8/20 FAMD BASIN DESILTING SERVICE	111,549.15
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13688	6/20 FAMD CLUB DRIVE FOUNTAIN EXTRA SERVICE	241.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13695	7/20 FAMD CLUB DRIVE FOUNTAIN MAINTENANCE	250.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13698	7/20 FAMD MANITOU DRIVE FOUNTAIN MAINTENANCE	250.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13716	7/20 FAMD CLUB DRIVE FOUNTAIN EXTRA SERVICE	182.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13721	8/20 FAMD CLUB DRIVE FOUNTAIN MAINTENANCE	250.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13725	8/20 FAMD MANITOU DRIVE FOUNTAIN MAINTENANCE	250.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13735	9/20 FAMD CLUB DRIVE FOUNTAIN MAINTENANCE	250.00
70240	10/16/2020	SEGAL'S AQUATIC SERVICES	13736	9/20 FAMD MANITOU DRIVE FOUNTAIN MAINTENANCE	250.00
70241	10/16/2020	STOTESBURY, PAUL	DTD 8/10/20	9/20 FAMD OFFICE SUPPLY REIMB	44.58
70241	10/16/2020	STOTESBURY, PAUL	DTD 9/21/20	9/20 FAMD OFFICE SUPPLY REIMB	26.10
70242	10/16/2020	UNITED BROTHERS CONCRETE, INC.	11789	10/20 FAMD CONCRETE SERVICES RETENTION RELEASE	475.00
FAMD: 70237-70242				**TOTAL WARRANTS**	**122,859.83**

Segal's Extras - Club Gate/Repair fountain pump.
Segal's Extras - Club Gate/Repair/Replace Auto Fill Float valve.
United Brothers - Retention payment from past project. Sandpiper curb and gutter.

FIRE ACCESS MAINTENANCE DISTRICT (FAMD)
10/23/2020 WARRANT LIST

WARRANT	DATE	VENDOR	INVOICE	INVOICE DESCRIPTION	INVOICE NET
70244	10/23/2020	BEST, BEST & KRIEGER, L.L.P.	888002	9/20 FAMD LEGAL SERVICES-26529.00008	2,047.30
70245	10/23/2020	SEGAL'S AQUATIC SERVICES	13756	10/20 FAMD CLUB DRIVE FOUNTAIN MAINTENANCE	250.00
70245	10/23/2020	SEGAL'S AQUATIC SERVICES	13759	10/20 FAMD MANITOU DRIVE FOUNTAIN MAINTENANCE	250.00
70246	10/23/2020	SOUTHERN CALIFORNIA EDISON CO.	2-04-020-2624	10/20 FAMD UTILITIES-45400 MANITOU DR	581.19
70247	10/23/2020	THREE PHASE ELECTRIC, INC	I67953	8/20-9/20 FAMD LIGHTING AND ELECTRICAL SERVICES	129.11
FAMD: 70244-70247				**TOTAL WARRANTS**	**3,257.60**

BB&K Legal Services - Review and revisions to numerous FAMD agreements & Manitou Basin Project.

FIRE ACCESS MAINTENANCE DISTRICT (FAMD)
10/30/2020 WARRANT LIST

WARRANT	DATE	VENDOR	INVOICE	INVOICE DESCRIPTION	INVOICE NET
70300	10/30/2020	FRONTIER	345-1307	10/19-11/18/20 FAMD LANDLINE PHONE SERVICE	571.95
70301	10/30/2020	PREMIER LIGHTING INNOVATIONS, LLC	2020	10/20 FAMD MANITOU/CLUB HOLIDAY DECORATION DEPOSIT	2,500.00
70302	10/30/2020	SOUTHERN CALIFORNIA EDISON CO.	2-01-570-2145	10/20 FAMD UTILITIES-45301 CLUB DRIVE	386.70
70303	10/30/2020	STAPLES	2648908661	9/20 FAMD OFFICE SUPPLIES	10.55
70303	10/30/2020	STAPLES	2649945701	9/20 FAMD OFFICE SUPPLIES	74.80
70303	10/30/2020	STAPLES	2652169091	9/20 FAMD OFFICE SUPPLIES	391.10
70303	10/30/2020	STAPLES	2655759101	9/20 FAMD OFFICE SUPPLIES	120.94
70303	10/30/2020	STAPLES	2669421841	10/20 FAMD OFFICE SUPPLIES	77.83
70303	10/30/2020	STAPLES	2669446351	10/20 FAMD OFFICE SUPPLIES	222.49
70304	10/30/2020	TIME WARNER CABLE	0024103102320	10/23-11/22/20 FAMD CLUB GATE INTERNET & PHONE	266.96
70305	10/30/2020	WILLDAN FINANCIAL SERVICES	010-44875	7/20-9/20 FAMD LEVY SERVICES-105817	1,302.42
70305	10/30/2020	WILLDAN FINANCIAL SERVICES	010-45669	10/20-12/20 FAMD LEVY SERVICES-105817	1,301.28
FAMD: 70300-70305				**TOTAL WARRANTS**	**7,227.02**

Revenue and Expenditure by Fund

CITY OF INDIAN WELLS

Fiscal Year: 2020 Through Period: 13

		2020 Budget	June Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
FUND: 209 FIRE ACCESS MAINT. DISTRICT							
REVENUES							
209.00.00.04111.000	Current Secured Property Tax	348,238.00	349,867.23	349,867.23	0.00	(1,629.23)	100.47
209.00.00.04112.000	Current Unsecured Property Tax	9,474.00	7,710.84	7,710.84	0.00	1,763.16	81.39
209.00.00.04113.000	Prior Year Property Tax	7,016.00	264.75	264.75	0.00	6,751.25	3.77
209.00.00.04114.000	Supplemental Roll Prop. Tax	162.00	1,649.38	1,649.38	0.00	(1,487.38)	1,018.14
209.00.00.04121.000	Property Taxes Penalties & Interest	538.00	0.00	0.00	0.00	538.00	0.00
209.00.00.04211.000	Fire Access Maint. Assessments	1,200,000.00	1,202,292.33	1,202,292.33	0.00	(2,292.33)	100.19
209.00.00.04311.000	Misc. Permits	750.00	1,110.00	1,110.00	0.00	(360.00)	148.00
209.00.00.04511.000	Investment Earnings	11,788.00	89,668.00	89,668.00	0.00	(77,880.00)	760.67
209.00.00.04615.000	Homeowner's Prop. Tax Relief	3,000.00	1,566.47	1,566.47	0.00	1,433.53	52.22
209.00.00.04863.000	Misc. Revenue	1,500.00	3,104.37	3,104.37	0.00	(1,604.37)	206.96
	TOTAL REVENUES	1,582,466.00	1,657,233.37	1,657,233.37	0.00	(74,767.37)	104.72
EXPENDITURES							
209.86.01.05310.000	Professional Services	103,300.00	97,008.34	97,008.34	0.00	6,291.66	93.91
209.86.01.05330.000	Other Contracted Services	838,600.00	838,453.03	838,453.03	0.00	146.97	99.98
209.86.01.05420.000	Utilities	17,900.00	14,179.81	14,179.81	0.00	3,720.19	79.22
209.86.01.05440.000	Building & Grounds Maintenance	118,750.00	94,208.60	94,208.60	0.00	24,541.40	79.33
209.86.01.05450.000	Infrastructure	119,000.00	118,832.25	118,832.25	0.00	167.75	99.86
209.86.01.05520.000	Communications	17,000.00	15,818.04	15,818.04	0.00	1,181.96	93.05
209.86.01.05610.000	Office Expense	10,400.00	10,325.82	10,325.82	0.00	74.18	99.29
209.86.01.05630.000	Operating Materials	2,200.00	1,685.86	1,685.86	0.00	514.14	76.63
209.86.01.05650.000	Minor Equipment	15,000.00	13,673.48	13,673.48	0.00	1,326.52	91.16
209.86.01.05916.000	Indirect Costs	15,000.00	15,000.00	15,000.00	0.00	0.00	100.00
209.93.99.06731.000	Construction Contracted	3,550.00	0.00	0.00	0.00	3,550.00	0.00
209.93.99.06731.002	Roadway Repairs	213,798.00	10,983.00	10,983.00	0.00	202,815.00	5.14
209.96.09.06731.000	Construction Contracted	30,000.00	28,323.78	28,323.78	0.00	1,676.22	94.41
209.99.01.06731.000	CIP-Budget Only	33,520.00	0.00	0.00	0.00	33,520.00	0.00
	TOTAL EXPENDITURES	1,538,018.00	1,258,492.01	1,258,492.01	0.00	279,525.99	81.83
	EXCESS OF REVENUES OVER EXPENDITURES	44,448.00	398,741.36	398,741.36	0.00	(354,293.36)	897.10

Beginning Fund Balance 07/01/2019:	$2,548,017.40
Year-To-Date Revenues Over Expenditures:	+ $398,741.36
Ending Fund Balance 6/30/2020:	$2,946,758.76

Comparative Expenditure and Revenue Report

CITY OF INDIAN WELLS
June 2020

FUND: 209 FIRE ACCESS MAINT. DISTRICT

		FY 2019/20	FY 2018/19
REVENUES			
209.00.00.04111.000	Current Secured Property Tax	349,867.23	322,972.36
209.00.00.04112.000	Current Unsecured Property Tax	7,710.84	7,835.88
209.00.00.04113.000	Prior Year Property Tax	264.75	3,605.34
209.00.00.04114.000	Supplemental Roll Prop. Tax	1,649.38	1,861.77
209.00.00.04121.000	Property Taxes Penalties & Interest	0.00	1,363.85
209.00.00.04211.000	Fire Access Maint. Assessments	1,202,292.33	1,212,320.17
209.00.00.04311.000	Misc. Permits	1,110.00	550.00
209.00.00.04511.000	Investment Earnings	89,668.00	86,217.00
209.00.00.04615.000	Homeowner's Prop. Tax Relief	1,566.47	1,970.95
209.00.00.04863.000	Misc. Revenue	3,104.37	144,330.82
	TOTAL REVENUES	1,657,233.37	1,783,028.14
EXPENDITURES			
209.86.01.05310.000	Professional Services	97,008.34	128,760.06
209.86.01.05330.000	Other Contracted Services	838,453.03	821,852.00
209.86.01.05420.000	Utilities	14,179.81	14,923.48
209.86.01.05440.000	Building & Grounds Maintenance	94,208.60	68,263.77
209.86.01.05450.000	Infrastructure	118,832.25	102,469.88
209.86.01.05520.000	Communications	15,818.04	15,858.28
209.86.01.05610.000	Office Expense	10,325.82	8,664.83
209.86.01.05630.000	Operating Materials	1,685.86	1,572.60
209.86.01.05650.000	Minor Equipment	13,673.48	0.00
209.86.01.05916.000	Indirect Costs	15,000.00	15,000.00
209.93.99.06731.002	Roadway Repairs	10,983.00	109,649.00
209.96.09.06731.000	Construction Contracted	28,323.78	0.00
209.96.18.06731.000	Construction Contracted	0.00	121,480.00
209.99.02.06731.000	Construction Contracted	0.00	15,000.00
	TOTAL EXPENDITURES	1,258,492.01	1,423,493.90
	EXCESS OF REVENUES OVER EXPENDITURES	398,741.36	359,534.24

CITY OF INDIAN WELLS
2019 through 2020

GRAND TOTALS

TOTAL REVENUES	1,657,233.37	1,783,028.14
TOTAL EXPENDITURES	1,258,492.01	1,423,493.90
EXCESS OF REVENUES OVER EXPENDITURES	398,741.36	359,534.24

YEAR-TO-DATE BUDGET REPORT

OCTOBER, 2020

FOR 2021 04

ACCOUNTS FOR: 209 F.A.M.D. #1		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2090000 F.A.M.D. #1								
2090000 411100	Current Secured	-356,943	0	-356,943	.00	.00	-356,943.00	.0%
2090000 411200	Current Unsecure	-9,711	0	-9,711	.00	.00	-9,711.00	.0%
2090000 411300	Prior Year Prope	-7,192	0	-7,192	.00	.00	-7,192.00	.0%
2090000 411400	Supplemental Rol	-166	0	-166	.00	.00	-166.00	.0%
2090000 412100	Property Taxes P	-552	0	-552	.00	.00	-552.00	.0%
2090000 421100	Fire Access Main	-1,200,000	0	-1,200,000	.00	.00	-1,200,000.00	.0%
2090000 431100	Construction Per	-750	0	-750	.00	.00	-750.00	.0%
2090000 451100	Investment Earni	-12,082	0	-12,082	.00	.00	-12,082.00	.0%
2090000 461500	Homeowner's Prop	-3,000	0	-3,000	.00	.00	-3,000.00	.0%
2090000 486300	Miscellaneous Re	-1,500	0	-1,500	-160.00	.00	-1,340.00	10.7%
TOTAL F.A.M.D. #1		-1,591,896	0	-1,591,896	-160.00	.00	-1,591,736.00	.0%
2098601 F.A.M.D. Program								
2098601 531000	Professional Ser	148,000	0	148,000	31,907.81	88,646.19	27,446.00	81.5%
2098601 533000	Other Contracted	841,000	45,000	886,000	198,670.91	630,796.09	56,533.00	93.6%
2098601 542000	Utilities	18,250	0	18,250	7,498.99	10,751.01	.00	100.0%
2098601 544000	Building & Groun	93,300	0	93,300	25,059.10	17,601.35	50,639.55	45.7%
2098601 545000	Infrastructure	106,500	-46,500	60,000	.00	.00	60,000.00	.0%
2098601 552000	Communications	17,500	0	17,500	4,828.46	11,181.54	1,490.00	91.5%
2098601 561000	Office Expense	9,000	1,500	10,500	2,642.85	6,427.83	1,429.32	86.4%
2098601 563000	Operating Materi	1,500	0	1,500	541.96	958.04	.00	100.0%
2098601 565000	Minor Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
2098601 591600	Indirect Costs	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL F.A.M.D. Program		1,252,550	0	1,252,550	271,150.08	766,362.05	215,037.87	82.8%
2099609 Debris Basin Project								
2099609 673100	Construction Con	0	410,000	410,000	122,220.16	317,173.06	-29,393.22	107.2%
TOTAL Debris Basin Project		0	410,000	410,000	122,220.16	317,173.06	-29,393.22	107.2%
2099901 City Monument Signs								
2099901 673100	Construction Con	0	30,000	30,000	.00	.00	30,000.00	.0%
TOTAL City Monument Signs		0	30,000	30,000	.00	.00	30,000.00	.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2021 04

ACCOUNTS FOR: 209 F.A.M.D. #1		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL F.A.M.D. #1		-339,346	440,000	100,654	393,210.24	1,083,535.11	-1,376,091.35	1467.2%
	TOTAL REVENUES	-1,591,896	0	-1,591,896	-160.00	.00	-1,591,736.00	
	TOTAL EXPENSES	1,252,550	440,000	1,692,550	393,370.24	1,083,535.11	215,644.65	

Beginning Fund Balance 07/01/2020:	$2,946,758.76
Year-To-Date Revenues Over Expenditures:	- $393,210.24
Ending Fund Balance 10/31/2020:	$2,553,548.52

FAMD #1

INDIAN WELLS COUNTRY CLUB COMMUNITY

SECURITY REPORT

Paul A. Stotesbury
Site Security Director
October, 2020

October 6	**H/O reported unknown female at residence. RSO responded arrested for drunk in public. Non-resident.**
October 10	**Manitou Gate, guest hit gate arm, patrol replaced no damage to vehicle or arm. Information to DRM.**
October 12	**Gardner hit gate arm, patrol replaced, no damage to arm/vehicle. Information to DRM.**
October 28	**Golf course employee reported homeless person on Manitou. Patrol found and escorted off property.**
October 31	**Patrol found 4 vehicles egged on Desi drive. No suspect information all residents contacted or message left.**

FIRE DEPARTMENT/ PARAMEDICS

RESPONSES – 5 **TRANSPORTS – 2**

RSO RESPONSE

ROUTINE PATROL – 36 **CALLS FOR SERVICE – 15**

OPEN GARAGE DOOR - 51 **OPEN OTHER DOORS - 5**

TRANSPONDERS SOLD - 71

Stats for 2020

Event	Jan.	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Access Denied	0	0	0	1	1	0	0	0	0	0			2
Alarm Checks-Security	7	8	4	7	5	16	4	3	4	9			67
Animal Control on site	0	0	0	1	0	0	0	0	0	0			1
Animal Issues	1	0	1	1	1	0	0	0	0	4			8
Burglaries	0	0	0	0	0	0	0	2	0	0			2
Thefts	0	0	0	0	0	0	0	1	0	0			1
Garage Doors Open	23	24	27	18	30	13	16	41	31	51			274
A Shift up to 1400 hrs	0	0	0	0	0	0	0	1	0	1			1
B Shift up to 2200 hrs	14	8	8	3	9	1	5	6	24	43			121
C shift after 2200 hrs	9	16	19	15	21	12	11	34	7	7			151
Doors Open (Other)	7	3	0	1	4	4	5	1	4	5			34
Golf Cart Issues	0	1	0	0	1	0	1	0	0	0			3
Homeowner Assist/Welfare Check	3	2	7	6	4	3	4	1	5	7			42
Landscape/Light Issues	1	0	1	0	0	0	1	1	2	0			6
Medical Response / Fire Dept.	16	9	14	7	5	6	12	12	14	5			100
Noise Issues	1	0	0	3	2	1	1	3	8	2			21
Other - Domestic Issue	0	0	0	0	0	1	0	0	0	0			1
Parking Issues	1	2	0	0	1	0	0	0	1	4			9
Public Utility Issue	2	1	1	0	1	0	1	1	1	0			8
Process Servers	3	15	3	1	2	4	10	4	5	1			48
Property Issues/Damage	1	1	1	0	1	3	2	0	1	4			14
Realtor Issues	0	0	0	0	0	0	0	0	0	0			0
Sheriff on Site	31	30	25	49	42	53	39	52	39	51			411
Alarm Response/Call In	18	14	15	20	11	16	12	11	4	15			136
Routine Patrol	13	16	10	29	31	37	27	41	35	36			275
Suspicious Events	3	5	5	3	1	4	3	2	5	7			38
Traffic/Street Issues	0	0	0	0	0	0	0	0	1	0			1
Vandalism	0	0	0	0	0	0	0	0	0	4			4
Vendor Issues	0	0	0	1	2	0	0	1	1	0			5
Water Issues	5	1	5	3	7	10	6	14	18	11			80

Indian Wells Country Club FAMD #1
Security Staffing Report

	October, 2020							
	Employee Name	Length of Service at Allied Universal in Months	Length of Service at IWCCC in Months	Position	Scheduled Work Days	Scheduled Work Hours	Total Scheduled Hours/Day	Total Scheduled Hours/Week
1	Blake, Brandon	24	23	Security Officer	Thurs/Mon	6am-2pm	8	40
2	Bridges-Smith, Jy-Ya	2	2	Security Officer	Wed/Sun	2pm-10pm	8	40
3	Cabanilla, Danny	13	13	Security Officer	Fri/Mon	2pm - 10pm	8	40
4	Casarez, Jose	34	31	Security Officer	Sun/Thurs	2pm-10pm	8	40
5	Gonzales, Sue	86	131	Security Senior Supervisor	Sun/Thurs	6am-2pm	8	40
6	Grantham, Charles	6	6	Security Officer	Fri-Mon	10pm-6am	8	40
7	Hosamane, Mahinder	85	136	Security Supervisor	Sun/Thurs	10pm-6am	8	40
8	Lara, Marvin	86	85	Security Supervisor	Mon/Sat	6am - 2pm	8	40
9	Maestas, Branden	2	2	Security Officer	Fri/Tues	10pm-6am	8	40
10	Neazer, Alexis	6	6	Security Officer	Sat	6am -2pm	8	8
11	Pollock, Carissa	3	3	Security Officer	varies	2pm - 10pm	16	16
12	Rios, Eric	67	67	Security Supervisor	Tues/Sat	2pm-10pm	8	40
13	Sandoval, Andrea	28	21	Security Officer	Sat-Wed	6am-2pm	8	40
14	Stotesbury, Paul	62	26	Site Security Supervisor	Mon- Fri	Varies	8	40
15	Uggiano, Michael	2	2	Security Supervisor	Tues/Sat	10pm-6am	8	40
16	Villa, Alberto	86	116	Security Officer	Mon- Fri	6am-2pm	8	40
17								
18								
19	Interim/Temp Rover	31	26	Security Officer	varies		8	8
	TOTALS	**623**	**696**					**552**
	AVERAGES	**36.65**	**41**					

Change **Change**

Speed Trailer Data
May 2018

Day	Date	Location	0-20 ●	21-25 ◊	26-30 □	31-35 Δ	36-40 *	41-45 x	46-50 *	51+ ●	Total	Time
Fri	9/1	E/B Iroquois										6am-8pm
Sat		S/B Manitou	SPEED TRAILER DAMAGED NO REPORT									7am-8pm
Sun		S/B Club	Replacement Ordered									7am-8pm
Mon		NB Manitou			Projected delivery October, 2020							7am-8pm
Tues		S/B Club										6am-8pm
Wed		W/B Iroquois										7am-8pm
Thurs		N/B Manitou										7am-8pm
Fri		E/B Iroquois										7am-8pm
Sat		S/B Manitou										6am-9pm
Sun		S/B Club										7am-8pm
Mon		NB Manitou										6am-8pm
Tues		S/B Club										7am-8pm
Wed		W/B Iroquois										
Thurs		N/B Manitou										7am-9pm
Fri		E/B Iroquois										7am-8pm
Sat		S/B Club										7am-8pm
Sun		S/B Club										7am-8pm
Mon		NB Manitou										7am-9pm
Tues		S/B Iroquois										7am-9pm
Wed		W/B Iroquois										7am-8pm
Thurs		N/B Manitou										7am-2pm
Fri		NB Manitou										
Sat		SB Club										
Sun		WB Iroquois										
Mon		NB Manitou										
Tues		EB Iroquois										
Wed		SB Manitou										
Thurs		SB Club										
Fri		NB Manitou										
Sat		SB Club										
Sun		Totals										
Totals	App.	%										
%												

MEMORANDUM

DATE: November 2, 2020

TO: John Walters and Landon Burt, Associa - Desert Resort Management

FROM: Angelica Avila, Acting City Clerk

SUBJECT: FAMD Directors Election Schedule

The FAMD Property Manager has requested the City provide schedule for the 2021 election of Board Directors. The Clerk's office proposes the following schedule, which meets the specified deadlines in the Rules of Procedure for the FAMD:

Date	Action
November 10, 2020	Mail nomination letters to all property owners within the FAMD district
December 7, 2020	Nominations must be received by this date
December 15, 2020	Mail ballots to all property owners within the district
January 15, 2021	Ballots must be received by this date to be counted
January 22, 2021	Official canvass of the ballots; open to the public
March 11, 2021 FAMD Meeting	FAMD Board confirms the results of the election and Installation of new directors