



**FAMD #1**  
**Fire Access Maintenance District**  
An Agency of the City of Indian Wells  
**Indian Wells Country Club Community**

**BOARD OF DIRECTORS MEETING MINUTES**  
**February 17, 2022**

Upon due notice given and received, a meeting of the Fire Access Maintenance District No. 1 Board of Directors was held on February 17, 2022, at 1:30 P.M. and held virtually on zoom due to COVID-19 in accordance with AB316 due to state or local officials recommending measures to promote social distancing.

**1. CALL TO ORDER**

Chairman Bonafide called meeting to order at 1:34 P.M.

**ROLL CALL**

PRESENT: Chairman Larry Bonafide  
Vice Chair Margaret “Marge” Barry  
Secretary Charlie Jones  
Director Tony Trocino  
Director Kurt Yeager

ABSENT: IWCC Rep Dennis Coker

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Associa),  
Paul Stotesbury (Allied Universal, Director of Security),  
Brent Sprague (Conserve Landcare)

**2. PLEDGE OF ALLEGIANCE**

**3. REVIEW AND APPROVAL OF THE CERTIFICATION OF THE 2022 ELECTION**

*A motion was made by Secretary Charlie Jones and a 2<sup>nd</sup> by Director Tony Trocino to approve City of Indian Wells City Clerk’s Certification of the 2022 Special District Election of Board Member as recorded:*

*Tony Trocino with 198 – term 2022 thru 2026*

*Kurt Yeager – Term 2022 thru 2026*

*Margaret Barry – Term 2022 thru 2025 (finishes resigned Director Howell’s Term)*

*Robert Smith – No elected*

*Write-In - None*

*Motion carried 5/0*

**4. ORGANIZATION OF EXECUTIVE BOARD POSITIONS**

*A motion was made by Vice Chair Marge Barry and a 2<sup>nd</sup> by Director Kurt Yeager to table the item until the March 2022 meeting. Motion carried 5/0.*

**5. APPROVAL OF THE FINAL AGENDA**

*A motion was made by Director Tony Trocino and a 2<sup>nd</sup> by Secretary Charlie Jones to approve the agenda for the February 17, 2022 FAMD board meeting. Motion carried 5/0.*

**6. PUBLIC COMMENTS**

No Public Comments

**7. CONSENT CALENDAR**

- a. DRAFT Board Meeting Minutes – January 13, 2022
- b. Financial Report – January 2022
- c. AB 361 – Findings to hold Virtual and Hybrid Meetings

*A motion was made by Vice Chair Marge Barry and a 2<sup>nd</sup> by Director Tony Trocino to approve the Consent Calendar in whole. Motion carried 5/0*

**8. SECURITY REPORT**

Director of Security’s Report January 2022

Director of Security gave an update on security issues. Multiple minor home break ins have been reported. Security is working with Riverside County Sherriff’s department (RSO.) The FAMD Manager was directed by the board to look into a street legal golf cart to help for night patrol by security and RSO.

**9. OLD BUSINESS**

- a. Guard House Remodel  
Secretary Charlie Jones and District Manager gave update to board. Meetings with Watkins Landmark and DBK Design have taken place to work out the scope of work. The next steps will be an official RFP.
- b. Manitou Landscape Update  
Vice Chair Barry and District Manager gave an update. Both met with Conserve Landcare and developed a plan to refresh the two (2) main medians in the entrance of the Manitou entrance.
- c. Indian Wells Country Club main entry bridge issues  
Tabled

**10. NEW BUSINESS**

- a. Conserve Landcare Proposals for various landscaping needs  
Board was updated on multiple invoices presented by Conserve Landcare. Invoices included the refresh project for the Manitou entrance, summer annual flowers, clean up of date palms and spraying of olive trees.

*A motion was made by Vice Chair Marge Barry and a 2<sup>nd</sup> by Secretary Charlie Jones to approve proposals #50475, #56212, #53501, #53512 & #53514 for an amount not to exceed \$16,060.00 and direct the City of Indian Well’s finance department to awards a supplemental appropriation to the proper ledger to cover cost of the proposals approved. Motion carried 5/0*

b. Manitou Gate Parking Expansion

District Manager reached out to four (4) vendors for bids. United Paving, IPS, NPG & United Brothers Concrete. Board of Directors were notified that only 2 proposals were received:

IPS - \$14,424.00

NPG - \$20,450.00

Proposals were emailed to board and after discussion they awarded the proposal to IPS.

*A motion was made by Chairman Larry Bonafide and a 2<sup>nd</sup> by Vice Chair Marge Barry to approve the proposal by IPS – International Paving Services in the amount of \$14,424.00 plus a 10% contingency for a total amount not to exceed \$15,866.44 and direct the City of Indian Well’s finance department to awards a supplemental appropriation to the proper ledger to cover cost of the proposals approved. Motion carried 5/0.*

c. ABDi Request for increase to contract

ABDi is the maintenance contractor for the security software and hardware and has requested an increase in the amount of \$50.00 per month.

*A motion was made by Vice Chair Marge Barry and a 2<sup>nd</sup> by Secretary Charlie Jones to approve the increase and direct the Indian Wells finance department to award a supplemental appropriation to the proper ledger to cover the increase to the contract. Motion carried 5/0.*

**11. DISTRICT MANAGER REPORT**

District Manager gave a verbal update on slot drains, and various vendor contracts.

**12. BOARD MEMBER COMMENTS**

Chairman Bonafide gave a welcome to the newly elected board member and made comments in regard to security issues. He asked the District Manager to set up a welcome Zoom with Director Coker as he was not able to attend the meeting due to a previous meeting with Club Corp.

Vice Chair Barry – announced she had to leave the meeting at 2:30 P.M.

Director Yeager – Thanked the board for their welcome

Director Jones – Asked for an item to be put on the next agenda regarding early access to vendors in the summer months.

**13. ANNOUCEMENTS**

The next regularly scheduled meeting of the Fire Access Maintenance District Board to be held at 1:30 p.m., on March 10, 2022 via teleconference/Zoom Meeting.

**14. ADJOURNMENT**

There being no more business, meeting was adjourned by Chair Bonafide at 2:38 P.M.

Respectfully Submitted,  
Scott Matas, District Manager

Attested to: Charlie Jones

Date: 03/10/2022

Charlie Jones, FAMD Secretary