FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS MEETING

MINUTES
March 14, 2024

1. **CALL TO ORDER**
Chairman Kurt Yeager called meeting to order at 10:05 A.M. Quorum was not met, board continued the meeting noting that Marge Barry was scheduled be late.

ROLL CALL

PRESENT: Chairman - Kurt Yeager
Vice Chairman – Margaret "Marge" Barry – Quorum at 10:47 A.M.
Director – Steve Nozet
IWCC Representative – Dennis Coker

ABSENT: Secretary – Open
Director - Tony Trocino

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Associa),
Ken Seumalo (City of Indian Wells, Public Works Director),
Paul Stotesbury (Allied Universal, (DOS) Director of Security),
Jennifer Aguilar (City of Indian Wells, Administrative Assistant)
Zachary Scalzo (City Attorney B,B&K)

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE FINAL AGENDA**
A motion was made by Vice Chair Marge Barry and a 2nd by Director Steve Nozet to approve the agenda for the March 14, 2024, FAMD board meeting. Motion carried 4/0.

4. **PUBLIC COMMENTS**
No Comments.

5. **CLOSED SESSION**
   a. Conference with Legal Counsel Regarding Anticipated-Litigation-Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). One (1) or More Cases. Potential Case. (See Closed Session Minutes)

6. **CONSENT CALENDAR**
   a. Minutes; February 8, 2024
   b. Financials; February 2024

c. Contract Amendment with Desert Air Conditioning
d. Contract Amendment with PureDMS Inc., PURE Community Service

A motion was made by Director Steve Nozet and a 2nd by Vice Chair Marge Barry to approve the Consent Calendar. Motion carried 4/0.

7. SECURITY REPORT

a. February 2024 Security Report
Director of Security Paul Stotesbury presented the report and noted significate events. The Board of Directors reviewed the report with no questions.

8. OLD BUSINESS

a. Annual Assessment and Ballot Measure Update
District Manager updated the board on the progress. Willdan Consulting Services has been contracted to conduct the levy collection process and Kevin McCarthy (Finance Director) is negotiating with Tripepi-Smith for a public relations education campaign to help the voters understand the FAMD purview and assessment increase need. The board was advised that the election could be held in May 2024, August 2024, November 2024 or May 2025. The recommendation from the finance department is to hold the election in May 2025 and this will allow the contract to be finalized with Tripepi-Smith. The Chairman appointed himself and Vice Chair Marge Barry to the subcommittee to assist Tripepe-Smith with the public relations strategy.

A motion was made by Vice Chair Marge Barry and a 2nd by Director Steve Nozet to approve the election to be held in May 2025and to have the chairman appoint a subcommittee to work with Tripepi-Smith. Motion carried 4/0.

b. Electrical Reimbursement Agreement with Sandpiper Cove #3 for Bridge Lighting
The board reviewed the proposed agreement drafted by the city attorney's office.

c. Electrical Reimbursement Agreement with Manitou Springs HOA for Bridge Lighting
The board reviewed the proposed agreement drafted by the city attorney's office.

A motion was made by Director Steve Nozet and a 2nd by Vice Chair Marge Barry to approve the drafted agreements for the electrical reimbursement with Manitou Springs HOA and Sandpiper Cove #3. Motion carried 4/0.

9. NEW BUSINESS

a. RFP Review of 5-Years Pavement Management Plan
The Board of Directors reviewed five (5) proposals that met the qualifications for a Pavement Management Plan (PMP). Proposals were received from Bucknam Infrastructure Group, Kimley Horn, HR Green, GMU & IMS. The board discuss the proposals and decided to separate the PMP form an intersection assessment and directed the district manager to send out an RFP to conduct an intersection assessment on major intersections.

A motion was made by Vice Chair Marge Barry and a 2nd by Director Steve Nozet to approve a contract with Bucknam Infrastructure Group to conduct a Pavement Management Plan for an amount not to exceed $15,872.00 plus a 10% contingency. Motion carried 4/0.

b. Appointment of Board of Director Seat
The board tabled the item until April due to no candidates. The chairman appointed Marge Barry and Steve Nozet to a subcommittee to review applications and conduct interviews if candidates apply.

10. DISTRICT MANAGER REPORT

The District Manager reported and answered questions regarding on the progress on the Priority 3 road rehabilitation project, the drainage analysis, requested direction to send out an RFP for a guardhouse remodel at the Manitou guardhouse and updated the board on the recommendation to hold all maintenance and repair on Priority 4. The District Manager reviewed the expiring contracts with the board and requested to prepare amendments:

Allied Universal Security – Security Services
Associa On Call – Lighting Maintenance and Repairs
Supreme Pools – Fountain Cleaning
Master Care Janitorial – Janitorial Services for Guardhouses

The board agreed to move forward with the amendments.

11. BOARD MEMBER COMMENTS

None

12. ANNOUCEMENTS

The next regularly scheduled meeting of the Fire Access Maintenance District Board of Directors will be held at 10:00 A.M., on April 11, 2024, in person at the City of Indian Wells council chambers.

13. ADJOURNMENT

There being no more business the meeting was adjourned by Chair Kurt Yeager at 11:17 A.M.

Respectfully Submitted, Scott Matas, District Manager

Attested to: _____ Date: _____
Kurt Yeager, FAMD Chairman